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| --- | --- |
| [Landlord Name][Landlord Address][Landlord Email][Landlord Telephone] |  |
|  | [Tenant Name][Tenant Address] |

[Date]

Dear [Tenant Name],

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| Rubbish and Overgrown Garden  |

It has been noted that there is a large amount of rubbish in your garden.

Please remember that (in line with your Tenancy Agreement) you are responsible for your garden and keeping it tidy. This means cutting and maintaining any hedges so that they do not grow over any paths or neighbouring land. You are also responsible for keeping your garden free from rubbish, household items, rubble, rodents and pet droppings so that the area does not become a nuisance or health risk to others.

Now that this has been brought to your attention I look forward to your full cooperation removing this rubbish.

If you wish to discuss this matter further please do not hesitate to contact me on the number at the top of the page.

Yours Sincerely,

[Landlord Name]
[Landlord Signature]